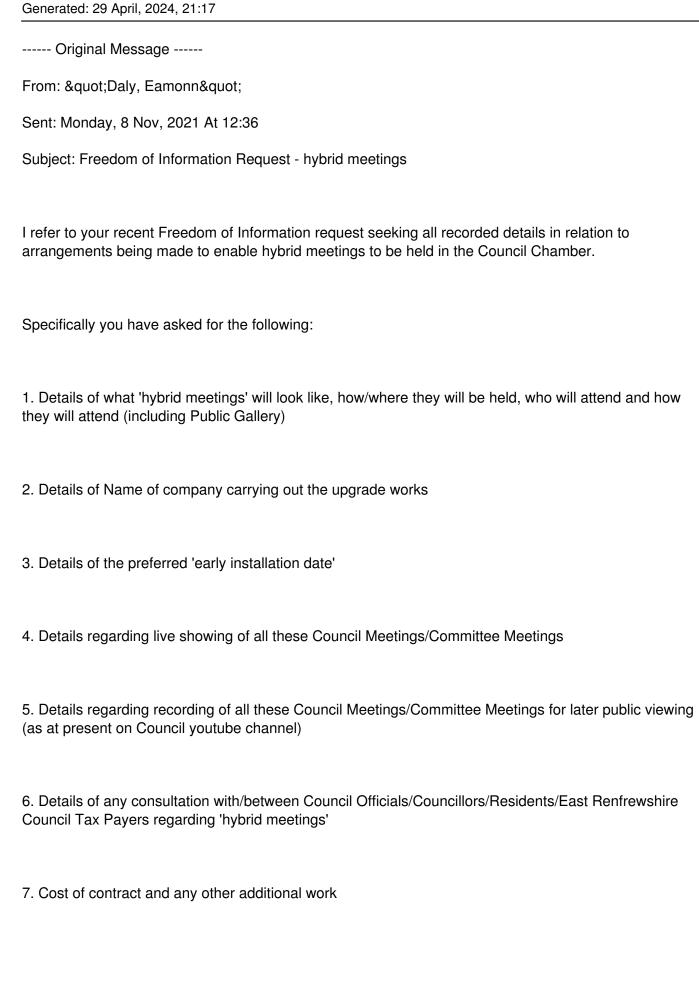
Generated: 29 April, 2024, 21:17
Council Meetings - Future Live Viewing and Recording of ALL Council Meetings Posted by RM64 - 08 Nov 2021 15:28
Freedom of Information(FOI) Request
Made On Line 01/11/2021
Freedom of Information(FOI) Request - ERC COVID-19 RECOVERY - UPDATE report - Para 101 regarding 'hybrid meetings'
This Freedom of Information Request concerns
Agenda Item 13, EAST RENFREWSHIRE COUNCIL, 27 October 2021, Report by Chief Executive, COVID-19 RECOVERY - UPDATE
and in particular only para 101 regarding 'hybrid meetings'
'Democratic Services
101. With the continuing relaxation of restrictions and to ensure the service is ready to respond to increasing numbers of Elected Members returning to the office more regularly, the vacant Leaders Secretary/Members Services Officer has now been filled.
In relation to hybrid meetings, the company carrying out the upgrade works have been inundated with orders leading to long delays in installation. Negotiations for as early an installation date as possible are

orders leading to long delays in installation. Negotiations for as early an installation date as possible are ongoing'

as at present all Council Meetings/Committee Meetings are virtual meetings and recordings are made available for public viewing on Council youtube channel.

ERNHW Forum - East Renfrewshire Neighbourhood Watch Generated: 29 April, 2024, 21:17 Please give all recorded details held only regarding - Details of what 'hybrid meetings' will look like, how/where they will be held, who will attend and how they will attend(including Public Gallery) - Details of Name of company carrying out the upgrade works - Details of the preferred 'early installation date' - Details regarding live showing of all these Council Meetings/Committee Meetings - Details regarding recording of all these Council Meetings/Committee Meetings for later public viewing (as at present on Council youtube channel) - Details of any consultation with Council Officials/Councillors/Residents/East Renfrewshire Council Tax Payers regarding 'hybrid meetings' - Cost of contract and any other additional work Electronic copies are acceptable. Your help is appreciated. **Thanks**

Re: Council Meetigs - Future Live Viewing and Recording of ALL Council Meetings Posted by RM64 - 08 Nov 2021 15:34



Generated: 29 April, 2024, 21:17 I will respond to each part of your request below 1. There is no recorded information held in relation to this part of your request. However in order to assist you I am happy to outline arrangments. Hybrid meetings are meetings where a number of people are in the meeting room whilst still giving the opportunity for those unable to attend the meeting in person to participate using the Teams platform, which links into the existing webcasting equipment in the Chamber. This will enable those in the Chamber to view remote participants on the larger screens in the Chamber and for those participating remotely to see those in the Chamber. This arrangement is different from the current system in use where all participants are taking part in meetings remotely via the Teams platform. As with normal all in-person meetings, these meetings will be attended by members of the relevant body and appropriate supporting officers. Attendance can be in person or remote depending on circumstances at the time. In the event that hybrid meetings do take place and there are persons present in the Chamber the public gallery will be open to members of the public who wish to view proceedings. You may wish to visit the Renfrewshire Council website to view an example of a hybrid meeting. 2. The company carrying out the upgrade works are public-i. This is necessary as the upgrade needs to work with the existing webcasting system in the Chamber.

Generated: 29 April, 2024, 21:17

who would like to take part in meetings but cannot do so in person.

3. There is no recorded information held in relation to this part of your request. However the Council is keen for the upgrade to be installed as soon as possible and the company has been advised of this. 4/5. There is no recorded information held in relation to this part of your request. However the Council has an agreed policy in relation to which meetings held in the Chamber will be streamed live. For any meetings that fall outwith the agreed meetings these will be recorded and published on the Council's Youtube channel. 6. There is no recorded information in relation to this part of your request. However I have provided below details of the project description included in the Capital Request form that was submitted for consideration **Project Description** Upgrading of existing encoder to support a combination of multiple participants in one fixed location with remote participants using video conferencing The Council currently has equipment installed in the Council Chamber to enable meetings to be webcast. With a return to the office under ongoing social distancing measures in place in Council buildings the Council Chamber will not always be large enough to accommodate all meeting participants and so some will need to join remotely. Even with the removal of social distancing, Elected Members have become used to participating in meetings remotely and so we need to look at being able to provide this as an option for those Members

Generated: 29 April, 2024, 21:17

This will allow hybrid meetings to be webcast live as well as recorded for later viewing.

7. The cost of the works will be \hat{A} £9,567.95 (inc VAT) This will cover hardware, installation, and offsite training.

As I have stated that, in relation to part of your request, there is no information held, I am required to cite S17 of the Freedom of Information (Scotland) Act 2002.

East Renfrewshire Council offers the opportunity to apply to the Council for a review of how we have dealt with your enquiry. If you wish to proceed to review, please apply in writing within 40 working days to:

Chief Officer - Legal and Procurement

Council Headquarters, Rouken Glen Road

Giffnock G46 6UG

Please mark your letter "Freedom of Information, request for reviewâ€□, and state the exact nature of the matter you wish to be reviewed.

The review will be carried out within 20 working days of receipt.

If you are dissatisfied with the outcome of the review, you have the right to then appeal to the Scottish Information Commissioner who has extensive powers to investigate such matters. His address is:

Scottish Information Commissioner

Kinburn Castle

St. Andrews

Fife KY16 9DS

ERNHW Forum - East Renfrewshire Neighbourhood Watch Generated: 29 April, 2024, 21:17

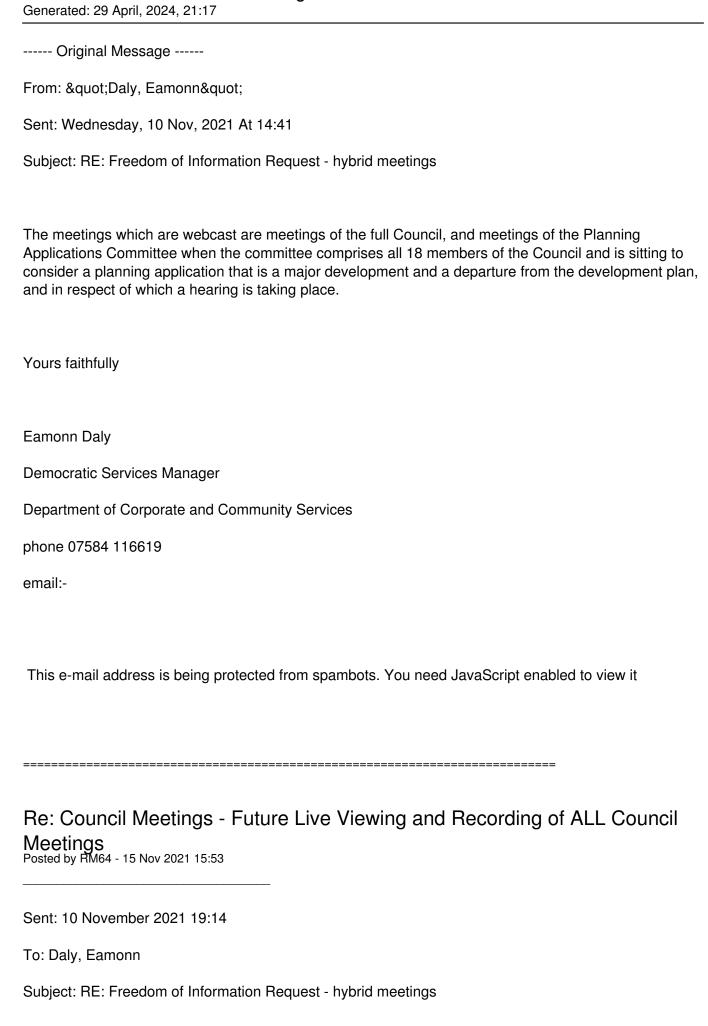
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Yours faithfully
Eamonn Daly
Democratic Services Manager
Department of Corporate and Community Services
phone 07584 116619
email:-
This e-mail address is being protected from spambots. You need JavaScript enabled to view it
Re: Council Meetings - Future Live Viewing and Recording of ALL Council Meetings Posted by RM64 - 08 Nov 2021 15:40
To: "Daly, Eamonn"
Sent: Monday, 8 Nov, 2021 At 15:03
Subject: Re: Freedom of Information Request - hybrid meetings
Hi Eamonn
Thanks for this.
Would appreciate if you can give clarification on this part of your response -

Generated: 29 April, 2024, 21:17

'4/5. There is no recorded information held in relation to this part of your request. However the Council has an agreed policy in relation to which meetings held in the Chamber will be streamed live. For any meetings that fall outwith the agreed meetings these will be recorded and published on the Council's Youtube channel.'

Pre Lockdown only Full Council meetings held in the Chamber were shown Live/Recorded and published on the Council's Youtube channel? During Lockdown and at present, all Full Council and Council Committee meetings are recorded and published on the Council's Youtube channel? What Council meetings does this policy cover(Full/Committee/Other)? -'However the Council has an agreed policy in relation to which meetings held in the Chamber will be streamed live'. What Council meetings does this cover(Full/Committee/Other)? -'For any meetings that fall outwith the agreed meetings these will be recorded and published on the Council's Youtube channel.' Your help will be appreciated. **Thanks** Re: Council Meetings - Future Live Viewing and Recording of ALL Council

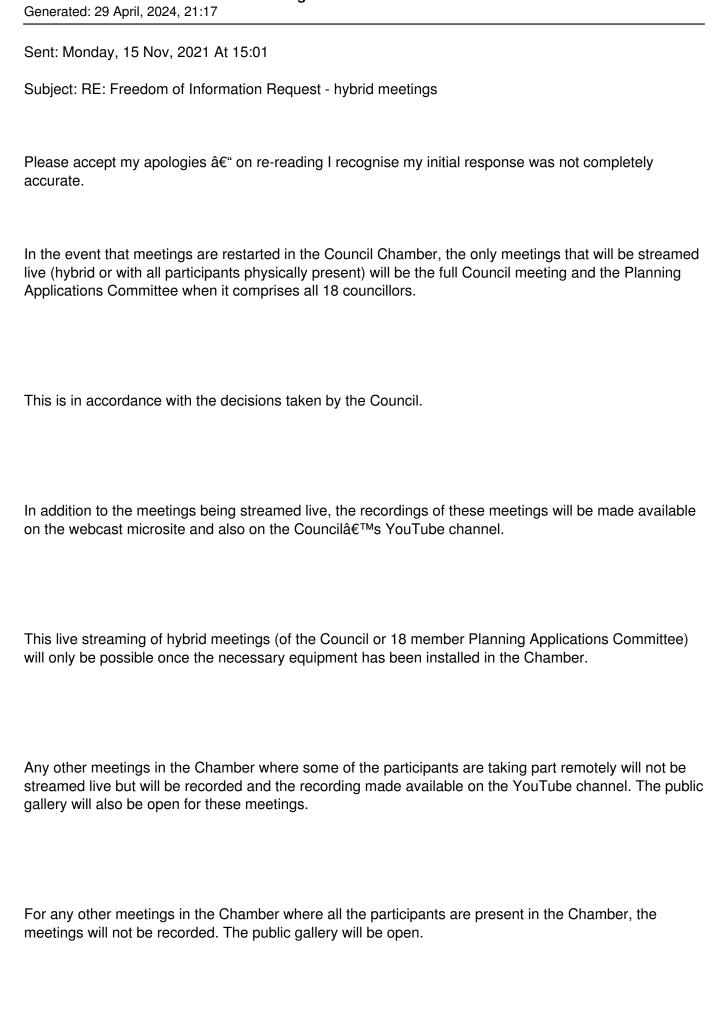
Meetings Posted by RM64 - 15 Nov 2021 15:49



ERNHW Forum - East Renfrewshire Neighbourhood Watch Generated: 29 April, 2024, 21:17

Golfordiod. 25 74pm, 2021, 21117
Hi Eamonn
Thanks for this.
However, you did not clarify all of my points regarding Live viewing/recording Committee Meetings etc
Can you confirm -
- 'However the Council has an agreed policy in relation to which meetings held in the Chamber will be streamed live'.
This is in fact a continuation of the status quo under this new 'hybrid' system and means Full Council Meetings and Planning Application meetings (as described) will be shown live, recorded and published on the Council's Youtube channel.
- 'For any meetings that fall outwith the agreed meetings these will be recorded and published on the Council's Youtube channel.'
This is new to be included under the 'hybrid' system and means all Council Committee Meetings and Joint Boards etc will not be shown live but will be recorded and published on the Council's Youtub channel.
Your help will be appreciated.
Re: Council Meetings - Future Live Viewing and Recording of ALL Council

Generated: 29 April, 2024, 21:17 Meetings Posted by RM64 - 15 Nov 2021 16:03 +++++++ 'For any other meetings in the Chamber where all the participants are present in the Chamber, the meetings will not be recorded. The public gallery will be open.' +++++++ We would appear to be returning to pre lockdown arrangements. This is just plain bonkers and a major backward step in that Committee Meetings will not be recorded if all the participants are present in the Chamber. The equipment will be available and In the interests of openness and transparency, there is no reason why Committee meetings should not be recorded and made available to Residents? +++++ The public gallery will be open. Use car to get there - So much for Climate Emergency and all that ! +++++ ----- Original Message -----From: " Daly, Eamonn"



Generated: 29 April, 2024, 21:17 In the event that a meeting is held completely remotely using Microsoft Teams as at present, the meeting will be recorded and a copy of the recording made available on the YouTube channel. Again please accept my apologies and I hope I have now clarified the position. Yours faithfully Eamonn Daly Democratic Services Manager Department of Corporate and Community Services phone 07584 116619 email:-This e-mail address is being protected from spambots. You need JavaScript enabled to view it